

# WELCOME TO OUR OFFICE

NORMAN RIEGEL, MD

DANIEL RIEGEL, MD

PLEASE FILL IN THE FOLLOWING INFORMATION SO WE CAN SERVE YOU PROPERLY

PATIENT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ PATIENT'S SEX: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ LAST 4 DIGITS OF SOCIAL SECURITY # ( XXX – XX – \_\_\_\_\_ )

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

CELL OR ALTERNATE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

NAME OF INSURANCE COMPANY: \_\_\_\_\_

NAME OF THE POLICY HOLDER: \_\_\_\_\_

RELATION TO POLICY HOLDER: \_\_\_\_\_ POLICY NUMBER: \_\_\_\_\_

GROUP NUMBER: \_\_\_\_\_ CATEGORY NUMBER: \_\_\_\_\_

SS# OF INSURED (LAST 4 DIGITS): \_\_\_\_\_ DOB OF POLICY HOLDER: \_\_\_\_\_

SECONDARY INSURANCE IF APPLICABLE: \_\_\_\_\_

RELATION TO POLICY HOLDER OF SECONDARY INSURANCE: \_\_\_\_\_

POLICY NUMBER: \_\_\_\_\_ GROUP NUMBER: \_\_\_\_\_

CATEGORY NUMBER: \_\_\_\_\_

SS# OF INSURED (SECONDARY) (LAST 4 DIGITS): \_\_\_\_\_

DOB OF 2<sup>ND</sup> POLICY HOLDER: \_\_\_\_\_

NAME AND ADDRESS OF PATIENT'S EMPLOYER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NAME OF YOUR PRIMARY DOCTOR: \_\_\_\_\_

PHONE NUMBER OF PRIMARY DOCTOR: \_\_\_\_\_

ADDRESS OF PRIMARY DOCTOR: \_\_\_\_\_

PHARMACY NAME: \_\_\_\_\_

PHARMACY PHONE NUMBER: \_\_\_\_\_

PHARMACY ADDRESS: \_\_\_\_\_

WHO RECOMMENDED YOU TO OUR OFFICE? \_\_\_\_\_

NAME AND PHONE NUMBER OF A RELATIVE NOT LIVING WITH YOU: \_\_\_\_\_

IF YOU CANNOT BE REACHED, IS THERE SOMEONE YOU WOULD LIKE US TO CALL:

**I AUTHORIZE THIS OFFICE TO RELEASE ANY INFORMATION NECESSARY TO EXPEDITE INSURANCE CLAIMS. I UNDERSTAND THAT I AM RESPONSIBLE FOR CHARGES REGARDLESS OF INSURANCE COVERAGE.**

PATIENT, PARENT OR GUARDIAN SIGNATURE: